

Proof of Residency/Documents Required for Registration

When registering for enrollment into a Baltimore County Public School, proof that the child is domiciled in Baltimore County with a parent(s)/legal guardian(s) is required. **Proof of residency must be updated each time residency changes.** The following documentation is required for enrollment:

Please provide the following:

- Student's Birth Certificate/Passport
- Completed Registration Form
- Transfer records from former school
- Completed Health Forms seen by the school nurse

Please bring an original of ONE (1) of the following documents:

- Deed, which may include mortgage coupon book, real estate tax bill, or title.
- Lease, which must include all pages and required signatures.
- Rental agreement with a private party owner, which must include proof of ownership from the landlord.

Please bring an original of ONE (1) of the following parent/guardian photo identifications:

- Driver's License (must have the same address as the property in which you live)
- Maryland Identification Card
- Passport

Please bring the original of THREE (3) pieces of mail/business documents from three (3) different sources. The documents must clearly show the parents' /legal guardians' name, current address, and be dated within sixty (60) days of submission. Documents can be paper or electronic.

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| <ul style="list-style-type: none">• Utility bills• Bank statements• Cell phone account statement• Tax returns/W2• Paystub• Court Documents• Letter from employer stating address• Vehicle Registration• Auto insurance information• Voter Registration Card• Licenses such as hunting, fishing, contracting, professional, etc... | <ul style="list-style-type: none">• Post Office Change of Address• Driver's License (if it has the current address & parent has alternate photo ID)• Ask your doctor or dentist to send you an invoices/bills/visit Summaries• Invoice/bill/statement from mechanics, landscapers, lawyers, etc...• Call county government (410-887-2000) and ask them to mail you a trash schedule• Call CCBC (443-840-3058) ask them to mail a course catalogue or application.• Call Baltimore County Health Department (410 887-2243) ask them to mail information.• If you are working with DSS, ask them to mail you something.• School Mail, we can send you something.• Shipping labels / packages.• Prescriptions, sales receipts, business documents showing name, date, and address. |
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